

University Park Homeowner's Association

BOARD OF DIRECTORS' INFORMATION AND DUTIES

At this year's annual meeting, two (2) terms will be expiring (Mrs. Janice Harris and Mr. Jim Furlong). Mr. Furlong stated he will volunteer to serve another term. If you are interested in serving on the Board, please review the duties and fill out the form on the next page. Thanks.

Term: Three (3) Years.

Meetings: Regular scheduled meetings are once a month held in the conference room at Z & R Property Management, 6015 Lehman Drive, Suite 205. Currently the Board meets the second Thursday of the month from 4:00 PM to 5:30 PM. Meetings can run longer.

Duties:

Attend monthly board meetings.

Prepare, review and submit budget.

Monitor budget, approve expenditures and investments.

Review committee reports and recommendations. Determine a course of action.

Administer the association's Covenants and Design Guidelines. Resolve violations.

Plan and promote community events.

Attend public meetings relating to University Park.

Respond to questions and suggestions from the Association's membership.

Z&R Property Management is hired to run the daily operations of the association. They assist the Board and are the point of contact for the members of our community. They operate at the direction of the Board.

In addition, there are many volunteers on committees in University Park who assist in the carrying out the above duties. The Board sets policy, holds hearings, and makes the final decision on issues in dispute.